

KS4 Key Skills Curriculum Plan 2014-15

5 lessons per fortnight

The Certificate of Personal Effectiveness qualifications at Levels 1 and 2

<http://www.asdan.org.uk/courses/qualifications/certificate-of-personal-effectiveness-level-1-and-2>

Full details of the units:

Synopsis: The course can be completed in a number of ways to best fit the students' needs. 12 modules need to be completed in all, but more than one module can be completed within a topic area. Modules can be completed in a number of formats:

Either: Section A – 5 tasks of two hours each

And/Or: Section B- 2 tasks of 5 hours each

And/Or: Section C – 1 task to last 10 hours

(Each section is worth 1 module)

Students completing the course at level 2 need to do at least half of the modules from either section B or C.

Within this, each student must complete 6 tasks in total to a higher degree and to include planning and reviewing their work. In order to give all our students the opportunity to enter at level 2; these 'big six' tasks are completed within sections B or C. The tasks are completed to meet each of the following skills:

- Working with others*
- Improving own learning and performance*
- Problem Solving*
- Carrying out research*
- Communicating through discussion*
- Planning and giving an oral presentation*

There are 12 topics in total that cover a wide range of life skills as well as study skills to enhance a students' approach to learning

Topic	Content summary
Communication	Students will complete a section B task giving a presentation on Global Warming as their Oral Presentation skills task. They will then choose one other from section B
Citizenship and community	Students will complete this module from any section (A,B or C)
Sport and leisure	Students will complete this module from any section (A,B or C)
Independent Living	Students will complete this module from section C and plan a tea party in order to meet the requirements of the working with others skills task
The Environment	Students will complete this module from any section (A,B or C)
Vocational and Diploma	Students completing a Wave 1 vocational course will complete this module from section C

Preparation	
Health and Fitness	Students will complete this module from any section (A,B or C)
Work Related Learning and Enterprise	All students will complete a 3 day work experience in the local area in order to complete this module from section C. Improving own learning and performance skills task.
Science and Technology	Students will complete a section B task in order for them to carry out the requirements of the discussion skill. They will organise a debate on a scientific issue. They will then choose one other from section B
International Links	Students will complete this module from any section (A,B or C)
Expressive Arts	Students will give a presentation about a 'problem they have solved creatively' in order to meet the requirements of the problem solving skill. They will then choose one other from section B
Beliefs and Values	Students will research issues and attitudes on a key issue in order to reach the requirements of the research skill. They will then choose one other form section B.